

The following information was emailed to students on 9/30/26

Purpose: In accordance with federal regulations (34CFR 668.41(b)(c)), Luther Rice College & Seminary is providing the following information with regards to Reporting and Disclosure Information. Luther Rice, as permitted by federal regulation, provides access to its consumer information primarily through electronic means (via email or the Disclosures page (<https://www.lutherrice.edu/about-us/disclosures.cms>) of the Luther Rice website (www.LutherRice.edu)). Paper copies of the information are available upon request. Enrolled or prospective students may contact Margie Miller, Director of Student Affairs 770-484-1204 ext. 5516, or K.C. Kuffrey, Vice President for Financial Affairs 770-484-1204 ext. 5288, during regular business hours to discuss any information presented here or on the website. Regular business hours are Monday through Friday: 9:00am – 4:00pm (time of closure may differ on Fridays).

General Disclosures

1. General Information about Luther Rice

- Information about Luther Rice, including employee contact information, [degree programs](#), [certificate programs](#), [faculty](#), [cost of attendance](#), [transfer of credit](#), course withdrawal procedures, [facilities](#), services for [students with disabilities](#), and other general information required to be disclosed can be viewed either within the Luther Rice website or in the [online catalog](#). Information pertaining to academic program reviews may be viewed in the [Assessment Plan](#). Information regarding student life can be found at [Student Life](#). A hard copy of a Luther Rice catalog is not available, but catalog information may be viewed [online](#), or information pertaining to Luther Rice can be obtained by contacting the [Admissions Office](#). Information pertaining to student body diversity and institutional statistics can be accessed from the [Student Achievement](#) section of the Luther Rice website. The [Disclosures](#) page also contains information relevant to Luther Rice.
- The [Student Handbook](#) also contains information regarding Luther Rice.
- Information about [accrediting bodies and state operational authorization](#) can be found on the Luther Rice website or can be reviewed by contacting the Vice President for Academic Affairs thomas.mapes@LutherRice.edu.
- Practicum courses may occur in a variety of settings. Any student enrolled in or interested in a program that has a practicum should contact the instructor for the practicum course or the program coordinator before enrolling or for information pertaining to that course.
 - [Bachelor of Arts in Religion](#). Program coordinator: Dr. Brad Arnett (brad.arnett@LutherRice.edu; 770-484-1204 ext. 5697)
 - [Bachelor of Arts in Psychology](#). Program coordinator: Dr. Ron Cobb (ron.cobb@LutherRice.edu; 770-484-1204 ext. 5684)
 - [Master of Arts in Biblical Counseling](#). Program coordinator: Dr. Ann Kerlin (ann.kerlin@LutherRice.edu; 770-484-1204 ext. 5688).
 - [Master of Arts in Leadership](#). Program coordinator: Dr. Jared Thompson (jared.thompson@LutherRice.edu; 770-484-1204 ext. 5686).
 - [Master of Divinity](#). Program coordinator: Dr. Casey Hough (casey.hough@LutherRice.edu; 770-484-1204 ext. 5614).

2. Personal Information Privacy Policy

- Luther Rice College & Seminary takes the privacy of your personal information seriously. This policy covers our website, prospective students and applicants, current and former students, and donors. It explains what we collect, how we use it, when we share it, and how to reach us about it.
- Luther Rice does not sell your personal information, and we do not share your records or contact details with anyone for their marketing.
- What we collect
 - **Information you give us.** This includes what you provide when you request information, apply or reactivate, request a transcript or other document, make a payment or donation, or contact us.
 - **Your student records.** These are the records created while you study with us, such as your courses, grades and student account.
 - **Information about website visits.** This is described under *Our website* below.
- We use your information to answer your questions, consider your application, enroll you, and deliver your courses. We also use it to keep your academic and financial records, and to process payments, donations and financial aid. We may tell you about programs, events and admission. You can stop those promotional messages at any time.
- We share information only when the law requires it, or when a service you rely on depends on it. For example:
 - Sending your transcript to a school or employer when you order one
 - Processing your federal financial aid with the U.S. Department of Education
 - Confirming your enrollment or degree through the National Student Clearinghouse, for lenders and employers
 - Reports the law requires, such as to the Department of Education and our accreditors
 - Collecting an unpaid balance on a student account
 - Trusted service providers who run systems on our behalf, such as payment processing, MyCampus and online classes

Apart from these, we discuss a student's records with another person, including a parent or spouse, only with the student's permission. The only exceptions are the limited cases that federal student-privacy law (FERPA) allows, and the Academic Catalog describes them. Some basic details, such as a student's name, program and degree, are treated as *directory information*. The Academic Catalog explains what that includes and how to ask that yours be kept private.

- Our website uses cookies and similar tools from Google and Meta (Facebook). They measure how the site is used, and they show Luther Rice advertisements to people who have visited it. These tools record things like the pages viewed and the type of device used. They do not receive student records. You can block or delete cookies in your browser settings, and you can manage the ads you see in your Google and Meta account settings.
- Please do not email documents that contain sensitive personal information, such as your Social Security number or bank details. Students can send them securely through **Secure File Transfer** in the [MyCampus student portal](#).
- Luther Rice maintains an information security program with safeguards to protect personal information. It includes the safeguards the Gramm-Leach-Bliley Act (GLBA) requires of colleges that administer federal student aid. Only staff who need records for their work can see them. Online card payments are encrypted and processed to the payment card industry's security standard (PCI DSS).

- Academic records, including transcripts, are kept permanently so that we can confirm a student's studies and degree for as long as they need us to. Financial and other records are kept for the periods the law requires. Information from people who inquire or apply but do not enroll is kept according to our records retention schedule.
- **Current and former students** can [make a request online](#). You'll sign in to MyCampus with your Luther Rice account. You can use it to get a copy of your records, correct something, let a named person see your records or withdraw that permission, or stop promotional messages. **Everyone else**, including prospective students, applicants, donors and visitors, can write to privacy@lutherrice.edu. You can write, for example, to stop hearing from us or to ask about the information we hold about you.

3. Financial Assistance Information Available to Students

- Students attending Luther Rice have access to several options for [financial aid](#). Depending upon eligibility, this aid may be federal aid, Georgia state aid, [Tuition Assistance](#), [military benefits](#), sponsorships, outside scholarships, private education loans, or a combination thereof. Information regarding aid types, application information, financial assistance, and contact information for the Financial Aid Office can be viewed or accessed from the [Luther Rice Financial Aid page](#). From this site, you may also visit the [Financial Aid Calendar](#) that shows refund schedules, [Satisfactory Academic Progress](#), which students receiving federal aid, Georgia state aid, and Tuition Assistance must meet to retain eligibility, and [Financial Aid FAQ](#), which addresses issues such as aid types, disbursements, enrollment at another institution or study abroad, book vouchers, and return of Title IV federal funds when a student withdraws or is administratively withdrawn. An online version of the Luther Rice catalog, which includes financial assistance information, can be accessed [here](#), or information pertaining to Luther Rice can be obtained by contacting the [Admissions Office](#).
- Listed below is a diversity breakdown of full-time, undergraduate students during fall 2025:

Gender	Number	Percentage
Male	24	66.7%
Female	12	33.3%

Federal Pell Grant	Number	Percentage
Recipient	18	50.0%
Non Recipient	18	50.0%

Ethnicity	Number	Percentage
Caucasian	26	72.2%
Black	7	19.4%
Hispanic	1	2.8%
Unknown	2	5.6%

4. Financial Aid Counseling

- If a student requests, and is a first-time borrower of, a federal Direct Loan, the borrower must complete entrance counseling for a subsidized/unsubsidized Direct Loan at <https://studentaid.gov/entrance-counseling/>.

- If a federal loan recipient drops below half-time, completely withdraws, or graduates, the borrower must complete exit counseling. Exit counseling is a reminder of financial obligations and should be completed even if the borrower plans to return to Luther Rice in the future. Exit counseling can be done online at <https://studentaid.gov/exit-counseling> or the Financial Aid Office will email information to the student's personal email address.
- Borrowers may visit the [Federal Student Aid website](#) to learn about federal aid. Some of the topics addressed there include [financial aid](#), [loan repayment](#), and [loan repayment options](#).

5. Financial Information

- Financial information including tuition and fee costs, payment plan information, and refund policy can be found in the Financial Services section of the [online catalog](#). You may view the annual estimated [cost of attendance](#) for the various degree program levels available at Luther Rice. Withdrawal processes can be found in the Student Services section of the [online catalog](#).

6. Drug and Alcohol Abuse Prevention

- Luther Rice requires that its campus, employees, and students be drug free. The institution, including all departments and affiliated institutions within it, expressly prohibits the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance on the campus and premises. Violation of this policy will result in the immediate dismissal from Luther Rice of any student involved in these activities. Any student using alcohol or participating in the unlawful possession, use, or distribution of drugs while on the properties owned or used by Luther Rice will be immediately dismissed. In addition, faculty, staff, or students involved in such illegal activities are subject to legal prosecution under federal, state, and local law and may be liable for personal injuries or property damage that occur when participating in the above activities. You may [click here](#) to view information pertaining to federal drug penalties.
- Luther Rice also considers tobacco to be habit-forming and addictive and strictly prohibits smoking (including electronic cigarettes) or the usage of other tobacco substances while on campus or while attending other institution related activities.

Drugs may impact the brain (<https://www.drugabuse.gov/related-topics/health-consequences-drug-misuse>). Listed below are a few signs that may indicate an issue with substance abuse (list taken directly from <https://www.webmd.com/mental-health/addiction/substance-abuse#2>):

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|---|---|
| ○ Lack of interest in things you used to love | ○ Sleep at odd hours |
| ○ Change your friends a lot | ○ Have problems at work or with family |
| ○ Stop taking care of yourself | ○ Switch quickly from feeling good and bad |
| ○ Spend more time alone than you used to | ○ Crave or strongly desire to use the substance |
| ○ Eat more or less than normal | |

Luther Rice recommends that any student or employee seek immediate help regarding drug and/or alcohol abuse. Below is a list of facilities for anyone struggling with drug use/alcohol abuse.

Penfield Addiction Ministries	1061 Mercer Circle Union Point, GA 30669 706.453.7929
No Longer Bound	2725 Pine Gove Road Cumming, GA 30041 770.886.7873
Alcoholics Anonymous	270 Peachtree Street NW, Suite 1060 Atlanta, GA 30303 404.525.3178
Ridgeview Institute	3995 South Cobb Drive SE Smyrna, GA 30080 844.350.8800
Peachford Hospital	2151 Peachford Road Atlanta, GA 30338 770.455.3200

Luther Rice is neither associated with nor does it endorse any of these facilities/programs.

- The [Student Handbook](#) also contains information pertaining to drug and alcohol abuse.

7. Completion/Graduation Rates and Retention Rates

- The current graduation and retention rates for Luther Rice undergraduate students can be obtained through the National Center for Education Statistics or College Navigator at <http://nces.ed.gov/collegenavigator/>. The site also has more information regarding Luther Rice (e.g., student demographics). The Luther Rice [Student Achievement page](#) has information pertaining to specific, internally-generated graduation and retention rates.

8. Job Placement and Post-Graduate Study

- Based upon surveys of 2026 graduates, 54% of the respondents stated that they have a job that is somehow related to their degree.
- Based upon an alumni survey of those students who received their Bachelor of Arts degrees from Luther Rice in 2015, 2020, and 2024, 44% of the respondents attended an institution of higher learning after earning their undergraduate degree from Luther Rice; 75% of those respondents who listed the institution attended a school of a religious nature.

9. Institutional Security Policies and Crime Statistics

- In accordance with the Campus Security Act (CLERY), Luther Rice publishes an Annual Campus Security Report that outlines Luther Rice's security policies and crime statistics.

This report is made available on Luther Rice's [Campus Safety page](#). The Luther Rice main campus security report is available in hardcopy format upon electronic request to StudentServices@LutherRice.edu.

- Title IX information can be accessed through the Luther Rice [Campus Safety page](#).

10. Emergency Notification Plan

- In the event of an emergency and campus notification is appropriate, the Vice President for Financial Affairs will initiate the Emergency Notification Plan. The Vice President for Financial Affairs will create the content of the message and will initiate the system to disseminate the message. On-campus notification consists of personal relay of information, email, mass texting, and if needed, the telephone intercom system. When appropriate off-campus parties will be notified by telephone. If the Vice President for Financial Affairs is unavailable, the President will fulfill all duties as outlined in the Emergency Notification Plan.

In the event of a life-threatening medical emergency, fire, intruder/active shooter, or life-threatening weather event, employees, students and/or visitors should dial 911 and consider their personal safety a priority and act accordingly. Once the initial call for emergency personnel has been made, the Vice President for Financial Affairs should be notified along with the Luther Rice information desk staff member at 5288 or 770-484-1204.

The Emergency Notification Plan is publicized to the on-campus and off-campus community annually via the Luther Rice website and Consumer Disclosure document. You can access the Plan within the Emergency Operations Policy and Safety Plan located on the Luther Rice [Campus Safety page](#).

Periodically throughout the year, Luther Rice may test the Emergency Plan (announced or unannounced), evaluate the results with all parties involved, and document any results in the minutes of the Student Services Committee.

- *Intruder Alert/Active Shooter*
In the event of an intruder or active shooter on-campus, employees, students, and visitors are to retreat to designated safe rooms on-campus or flee off-campus if possible. On-campus notification consists of a personal relay and the telephone intercom system. Employees, students, and visitors are to remain in safe rooms until notified by authorized police personnel or campus security. Intruder/Active shooter drills are performed each semester by Luther Rice's security personnel for all employees and students on campus.

11. Enrollment/Class Schedule/Textbooks

- Access to the Luther Rice class schedule, class information, enrollment and required textbooks is made available on, or through (in the case of textbooks), the Luther Rice website. [Open link here](#) to access the Luther Rice course schedule planner. Visit [My Campus](#) for class information and registration. [Open link here](#) for pertinent information regarding textbooks. After selecting a course(s) through the book servicer, the book(s) appearing will be designated as required or optional.
- A financial aid recipient (federal or institutional aid) is eligible to receive a book voucher to use at Luther Rice's book servicer, VitalSource, before classes begin as long as the student's

financial aid has been packaged, accepted, and excess aid funds are scheduled to arrive. View the [Financial Aid Calendar](#) for instructions detailing how to request a voucher.

1. Net Price Calculator

- The Net Price Calculator is a tool that students can use to estimate their “net price” to attend a particular college or university. [Open link here](#) for access to the Luther Rice Net Price Calculator.

2. Student’s rights under the Family Education Rights and Privacy Act (FERPA)

- FERPA affords students certain rights with respect to their education records. Information regarding FERPA can be accessed by [opening link here](#).

3. Use of Copyrighted Works

- [Click here](#) to view information pertaining to copyrighted works.

4. Vaccinations

- Luther Rice students are not required to have vaccinations.

Non-Discriminatory Policy

Luther Rice College and Seminary is an Equal Opportunity higher education institution open to any qualified individual without regard to race, religion, sex, age, color, national or ethnic origin, or disability. This non-discriminatory policy includes admissions policies, scholarship and loan programs, and other institution administered programs, except where required by specific religious tenets held by the institution.