

The following information was emailed to students on 9/30/19

Purpose: In accordance with federal regulations (34CFR 668.41(b)(c)), Luther Rice College and Seminary is providing the following information with regards to Reporting and Disclosure Information. Luther Rice, as permitted by federal regulation, provides access to its consumer information primarily through electronic means (via email or the Disclosures page (<https://www.lutherrice.edu/about-us/disclosures.cms>) of the Luther Rice website (www.LutherRice.edu). Paper copies of the information are available upon request. Enrolled or prospective students may contact Steve Pray, Director of Student Affairs 770-484-1204 ext. 5276, or Casey Kuffrey, Director of Student Accounts 770-484-1204 ext. 5284, during regular business hours to discuss any information presented here or on the website. Regular business hours are Monday through Friday: 8:30am – 4pm.

General Disclosures

1. General Information about Luther Rice

- Information about Luther Rice, including employee contact information, [degree programs](#), [faculty](#), cost of attendance, [transfer of credit](#), course withdrawal procedures, [facilities](#), services for [students with disabilities](#), and other general information required to be disclosed can be viewed either within the Luther Rice website or in the [online catalog](#). Information pertaining to academic program reviews may be viewed in the [Assessment Plan](#). Information regarding student life can be found at [Student Life](#). A hardcopy of the Luther Rice catalog can be obtained [through here](#) or contacting the [Admissions Office](#). Information pertaining to student body diversity, institutional statistics, or disclosures can be accessed from the [Disclosures](#) section of the Luther Rice website.
- The 2019-20 [Student Handbook](#) also contains information regarding Luther Rice.
- Information about [accrediting bodies and state operational authorization](#) can be found on the Luther Rice website or can be reviewed by contacting the Vice President for Academic Affairs at evan.posey@LutherRice.edu.
- The Biblical Counseling Practicum in the [Master of Arts in Biblical Counseling](#) may occur in a variety of settings and any student enrolled in or interested in that degree program should contact the instructor for the practicum course or the program coordinator (Dr. Ann Kerlin: 770-484-1204 ext.5688) before enrolling or for information pertaining to that course.

2. Personal Information Privacy Policy

- Luther Rice recognizes the importance of protecting the privacy of personal information of our students and others affiliated with Luther Rice. Your personal information will never be sold, nor will it be shared with anyone outside of Luther Rice, unless we are compelled to do so by law. When you use our services, we have access to your personal information. Luther Rice does not disclose any nonpublic personal information about students or prospects to anyone, unless given specific permission by the student.
- Luther Rice collects and maintains personal information from individuals who have agreed to provide it to the Institution. The personal information is securely maintained at Luther Rice in accordance with the Institution's record retention policies and procedures. Approved personal information provided by an individual will only be used for regular business purposes of the Institution and periodic contact concerning upcoming events, recruitment, admission, registration, and other Luther Rice related items. Should an

individual have any questions about record retention policies and procedures, use of personal information, like to "opt-out" of future communication, or pursue their "[Right to be Forgotten](#)" in accordance with the [E.U. GDPR](#), the individual must contact Luther Rice at contact@LutherRice.edu.

- To ensure you the customer that we take seriously the security of our data, we carefully monitor our compliance with [GLBA](#) and [GDPR](#). For more information concerning Luther Rice’s compliance, please contact us at contact@LutherRice.edu or the [GDPR compliance page](#) on our website.

3. Financial Assistance Information Available to Students

- Students attending Luther Rice have access to several options for [financial aid](#). This aid may be federal aid, [Tuition Assistance](#), [military benefits](#), sponsorships, outside scholarships, private education loans, or a combination thereof. Information regarding aid types, application information, financial assistance, and contact information for the Financial Aid Office can be viewed or accessed from the [Luther Rice Financial Aid page](#). From this site, you may also visit the [Financial Aid Calendar](#) that shows disbursement schedules and the [Satisfactory Academic Progress](#) that students receiving federal aid and Tuition Assistance must meet to retain eligibility. In addition, the Financial Aid page contains [Financial Aid FAQ](#), which addresses issues such as aid types, disbursement methods, enrollment at another institution or study abroad, book vouchers, and return of title IV funds when a student withdraws or is administratively withdrawn. A hardcopy of the Luther Rice catalog, which includes financial assistance information, can be obtained by [opening the link here](#) or contacting the [Admissions Office](#).
- Listed below is a diversity breakdown of full-time, undergraduate students during fall 2018 who received Pell Grants:

Gender	Number	Percentage
Male	30	88%
Female	4	12%

Ethnicity	Number	Percentage
Caucasian	22	65%
Black	11	32%
Unknown	1	3%

4. Financial Aid Counseling

- If a student requests, and is a fist-time borrower of, a federal Direct Loan, the borrower must complete entrance counseling for a subsidized/unsubsidized Direct Loan at www.studentloans.gov.
- If a federal loan recipient drops below half-time, completely withdraws, or graduates the borrower must complete exit counseling. Exit counseling is a reminder to the borrower of his financial obligations and must be completed even if the borrower plans to return to Luther Rice in the future. Exit counseling can be done online at www.studentloans.gov or the Financial Aid Office will email information to the student’s personal email address.
- Borrowers may access [Financial Awareness Counseling](#) to help with financial literacy.

5. Financial Information

- Financial information including tuition and fee costs, payment plan information, and refund policy can be found in the Financial Services section of the [2019-2020 Luther Rice Catalog](#). You may view the annual estimated [price of attendance](#) for the various program levels available at Luther Rice. Withdrawal processes can be found in the Student Services section of the [2019-2020 Luther Rice Catalog](#).

6. Drug and Alcohol Abuse Prevention

- Luther Rice requires that its campus, faculty, staff, and students be drug free. The institution, including all departments and affiliated institutions within it, expressly prohibits the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance on the campus and premises. Violation of this policy will result in the immediate dismissal from Luther Rice of any student or employee involved in these activities. In addition, faculty, staff, or students involved in such illegal activities are subject to legal prosecution under federal, state, and local law. You may [click here](#) to view information pertaining to federal drug penalties. Any student using alcohol or participating in the unlawful possession, use, or distribution of drugs while on the properties owned or used by Luther Rice will be immediately dismissed. In addition, students involved in such illegal activities are subject to legal prosecution under federal, state, and local law and may be liable for personal injuries or property damage that occur when participating in the above activities.

Luther Rice also considers tobacco to be habit-forming and addictive and strictly prohibits smoking (including electronic cigarettes) or the usage of other tobacco substances while on any of the campuses or while attending other institution related activities.

Drug abuse may cause physical changes within the body and can lead to cancer, mental problems, death, etc. (<https://www.drugabuse.gov/related-topics/health-consequences-drug-misuse>). Listed below are a few signs that may indicate drug or alcohol abuse:

- Lack of interest in things you used to love
- Change your friends a lot
- Stop taking care of yourself
- Spend more time alone than you used to
- Eat more or less than normal
- Sleep at odd hours
- Have problems at work or with family
- Switch quickly from feeling good and bad

The above list was taken directly from <https://www.webmd.com/mental-health/addiction/substance-abuse#2>

Luther Rice recommends that any student or employee seek immediate help regarding drug and/or alcohol abuse. Below is a list of treatment facilities for anyone struggling with drug use/alcohol abuse.

- Penfield Addiction Ministries

1061 Mercer Circle
Union Point, GA 30669
(706) 453-7929

- No Longer Bound
2725 Pine Grove Road
Cumming, GA 30041
(770) 886-7873
- Alcoholics Anonymous
270 Peachtree Street #1060
Atlanta, GA 30303
(404) 525-3178
- Ridgeview Institute
3995 South Cobb Drive SE
Smyrna, Georgia 30080
(844) 350-8800
- Peachford Hospital
2151 Peachford Road
Atlanta, Georgia 30338
(770) 455-3200

Luther Rice is neither associated with nor does it endorse any of these facilities/programs.

- The [Student Handbook](#) also contains information pertaining to drug and alcohol abuse.

7. Drug-Related Penalties

- The chart below illustrates the period of ineligibility for federal financial aid funds, depending on whether the conviction was for sale or possession and whether the student had previous offenses. A conviction for sale of drugs includes convictions for conspiring to sell drugs.

	Possession of Illegal Drugs	Sale of Illegal Drugs
1 st Offense	1 year from date of conviction	2 years from date of conviction
2 nd Offense	2 years from date of conviction	Indefinite period
3+ Offenses	Indefinite period	

8. Completion/Graduation Rates and Retention Rates

- The current graduation and retention rates for Luther Rice undergraduate students can be obtained through the National Center for Education Statistics or College Navigator at <http://nces.ed.gov/collegenavigator/>. The site also has more information regarding Luther Rice (including student demographics, diversity, etc.).

9. Job Placement and Post-Graduate Study

- Based upon surveys of 2019 graduates, 55% of the respondents stated that they have a job that is somehow related to their degree.

- Based upon an alumni survey of those students who received their Bachelor of Arts degrees from Luther Rice in 2008, 2013, and 2017, 37% of the respondents attended an institution of higher learning after earning their undergraduate degree from Luther Rice. Approximately 90% of those respondents who listed the institution attended a school of a religious nature.

10. Institutional Security Policies and Crime Statistics

- In accordance with the Campus Security Act (CLERY), Luther Rice publishes an Annual Campus Security Report that outlines Luther Rice's security policies and crime statistics. This report is made available on Luther Rice's [Campus Safety page](#). The Luther Rice main campus security report is available in hardcopy format upon electronic request to StudentServices@LutherRice.edu.

11. Emergency Notification Plan

- In the event of an emergency, it is important that the campus community, along with surrounding areas, be notified of the situation. Luther Rice College & Seminary will, without delay, determine the content of a notification and initiate a notification system to the community apprising them of the emergency unless notification will endanger a person or compromise efforts to assist a victim or resolve the situation. Below is the emergency notification plan developed by Luther Rice College & Seminary.

The closest Campus Security personnel, faculty, or staff member to the situation will determine if the incident is a significant emergency. If he determines a significant emergency exists, he will notify the Executive Vice President during daytime operational hours or Campus Security if the incident occurs in the evening. After daytime operational hours, Campus Security would then notify the Executive Vice President. If the Executive Vice President is unavailable, the Vice President of Finance will fulfill all duties of the Executive Vice President as outlined in this Emergency Notification Plan.

The Executive Vice President will determine the content of the notification and initiate the system to disseminate the message. On-campus notification consists of personal relay of information along with an amplification system. The appropriate off-campus parties will be notified by telephone. All on-campus personnel will evacuate to the field located in front of Williams Hall, to established safe rooms in case of an intruder, or other areas indicated in the emergency notification (depending on the instance or weather related issue).

The persons filling the above-mentioned roles for 2019-2020 are as follows:

- Vice President of Finance – Mr. Louis Hardcastle
 - Executive Vice President – Mr. Steve Steinhilber
 - Campus Security – Georgia State Trooper on campus at time of event
- The Emergency Notification Plan may be viewed in the Annual Campus Security Report and Emergency Operations Policy and Safety Plan. Both of these documents can be accessed at the [Campus Safety page](#).

12. Enrollment/Class Schedule/Textbooks

- Access to the Luther Rice class schedule, class information, enrollment and required textbooks is made available on the Luther Rice website. [Open link here](#) to access the Luther

Rice course schedule planner. Visit [My Campus](#) for class information and registration. [Open link here](#) for all pertinent information regarding required textbooks.

- A financial aid recipient (federal or institutional aid) is eligible to receive a book voucher to use at Luther Rice's book servicer, Akademos, before classes begin as long as the student's financial aid has been packaged, accepted, and excess aid funds are scheduled to arrive. View the [Financial Aid Calendar](#) for instructions detailing how to request a voucher.

13. Net Price Calculator

- The Net Price Calculator is a tool that students can use to estimate their "net price" to attend a particular college or university. [Open link here](#) for access to the Luther Rice Net Price Calculator.

14. Student's Rights under the Family Education Rights and Privacy Act (FERPA)

- FERPA affords students certain rights with respect to their education records. Information regarding FERPA can be accessed by [opening link here](#).

15. Use of Copyrighted Works

- [Click here](#) to view information pertaining to copyrighted works.

16. Vaccinations

- Luther Rice students are not required to have vaccinations.

Luther Rice College & Seminary is an Equal Opportunity higher education institution open to any qualified individual without regard to race, religion, sex, age, color, national or ethnic origin, or disability. This non-discriminatory policy includes admission policies, scholarship and loan programs, and other institution administered programs, except where required by specific religious tenets held by the institution.