

*The following information was emailed to students on 9/28/2018*

**Purpose:** In accordance with federal regulations (34CFR 668.41(b)(c)), Luther Rice College and Seminary is providing the following information with regards to Reporting and Disclosure Information. Luther Rice, as permitted by federal regulation, provides access to its consumer information primarily through electronic means (via email or the Disclosures page (<https://www.lutherrice.edu/about-us/disclosures.cms>) of the Luther Rice website ([www.LutherRice.edu](http://www.LutherRice.edu)). Paper copies of the information are available upon request. Enrolled or prospective students may contact Steve Pray, Director of Student Affairs 770-484-1204 ext. 5276, or Casey Kuffrey, Student Accounts Director 770-484-1204 ext. 5284, during regular business hours to discuss any information presented here or on the website. Regular business hours are Monday through Friday: 8:30am – 4pm.

## **General Disclosures**

### **1. General Information about Luther Rice**

- Information about Luther Rice, including employee contact information, [accrediting bodies](#), [degree programs](#), [faculty](#), cost of attendance, [transfer of credit](#), course withdrawal procedures, [facilities](#), services for [students with disabilities](#), and all other general information required to be disclosed can be viewed in the [online catalog](#). Information pertaining to academic program reviews may be viewed in the [Assessment Plan](#). A hardcopy of the Luther Rice catalog can be obtained by [opening the link here](#) or contacting the [Admissions Office](#). Information pertaining to student body diversity, institutional statistics, or disclosures can be accessed by viewing the [Disclosures](#) section of the Luther Rice website.
- The 2018-19 [Student Handbook](#) also contains information regarding Luther Rice.
- The Biblical Counseling Practicum in the [Master of Arts in Biblical Counseling](#) may occur in a variety of settings and any student enrolled in or interested in that degree program should contact Dr. Ann Kerlin (770-484-1204 ext. 5688) before enrolling or for information pertaining to that course.

### **2. Personal Information Privacy Policy**

- Luther Rice recognizes the importance of protecting the privacy of personal information of our students and others affiliated with Luther Rice. Your personal information will never be sold, nor will it be shared with anyone outside of Luther Rice, unless we are compelled to do so by law. When you use our services, we have access to your personal information. Luther Rice does not disclose any nonpublic personal information about students or prospects to anyone, unless given specific permission by the student.
- Luther Rice collects and maintains personal information from individuals who have agreed to provide it to the Institution. The personal information is securely maintained at Luther Rice in accordance with the Institution's record retention policies and procedures. Approved personal information provided by an individual will only be used for regular business purposes of the Institution and periodic contact concerning upcoming events, recruitment, admission, registration, and other Luther Rice related items. Should an individual have any questions about record retention policies and procedures, use of personal information, like to "opt-out" of future communication, or pursue their ["Right to](#)

[be Forgotten](#)" in accordance with the [E.U. GDPR](#), the individual must contact Luther Rice at [contact@LutherRice.edu](mailto:contact@LutherRice.edu).

- To ensure you the customer that we take seriously the security of our data, we carefully monitor our compliance with [GLBA](#) and [GDPR](#). For more information concerning Luther Rice's compliance, please contact us at [contact@LutherRice.edu](mailto:contact@LutherRice.edu) or the [GDPR compliance page](#) on our website.

### 3. Financial Assistance Information Available to Students

- Students attending Luther Rice have access to several options for [financial aid](#). This aid may be federal aid, [Tuition Assistance](#), [military benefits](#), private education loans, or a combination thereof. Information regarding aid types, application information, financial assistance, and contact information for the Financial Aid Office can be viewed or accessed from the [Luther Rice Financial Aid page](#). From this site, you may also visit the [Financial Aid Calendar](#) that shows disbursement schedules, the [Satisfactory Academic Progress](#) policy for student eligibility, and [Financial Aid FAQ](#), which addresses issues such as aid types, disbursement methods, enrollment at another institution or study abroad, and return of title IV funds when a student withdraws or is administratively withdrawn. A hardcopy of the Luther Rice catalog, which includes financial assistance information, can be obtained by [opening the link here](#) or contacting the [Admissions Office](#).
- Listed below is a diversity breakdown of full-time, undergraduate students during fall 2017 who received Pell Grants:

Gender	Number	Percentage
Male	34	79%
Female	9	21%

Ethnicity	Number	Percentage
Caucasian	27	63%
Black	15	35%
Unknown	1	2%

### 4. Financial Aid Exit Counseling

- If a federal loan recipient drops below half-time or completely withdraws, the recipient must complete exit counseling, even if the loan recipient plans to return to Luther Rice in the future. The exit counseling is a reminder to the loan applicant of his financial obligations. Loan exit counseling can be done online with [Federal Student Aid](#) or the Financial Aid Office can email information to the student's personal email address.

### 5. Financial Information

- Financial information including tuition and fee costs, payment plan information, withdrawal requirements, and refund policy can be found in the [Tuition and Fees](#) section of the [2018-](#)

[2019 Luther Rice Catalog](#). You may view the annual estimated [price of attendance](#) for the various program levels available at Luther Rice.

## 6. Drug and Alcohol Abuse Prevention

- Luther Rice requires that its campus, faculty, staff, and students be drug free. The institution, including all departments and affiliated institutions within it, expressly prohibits the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance on the campus and premises. Violation of this policy will result in the immediate dismissal from Luther Rice of any student or employee involved in these activities. In addition, faculty, staff, or students involved in such illegal activities are subject to legal prosecution under federal, state, and local law. You may [click here](#) to view information pertaining to federal drug penalties. Any student using alcohol or participating in the unlawful possession, use, or distribution of drugs while on the properties owned or used by Luther Rice will be immediately dismissed. In addition, students involved in such illegal activities are subject to legal prosecution under federal, state, and local law and may be liable for personal injuries or property damage that occur when participating in the above activities.

Luther Rice also considers tobacco to be habit-forming and addictive and strictly prohibits smoking (including electronic cigarettes) or the usage of other tobacco substances while on any of the campuses or while attending other institution related activities.

Drug abuse may cause physical changes within the body and can lead to cancer, mental problems, death, etc. (<https://www.drugabuse.gov/related-topics/health-consequences-drug-misuse>). Listed below are a few signs that may indicate drug or alcohol abuse:

- Lack of interest in things you used to love
- Change your friends a lot
- Stop taking care of yourself
- Spend more time alone than you used to
- Eat more or less than normal
- Sleep at odd hours
- Have problems at work or with family
- Switch quickly from feeling good and bad

*The above list was taken directly from <https://www.webmd.com/mental-health/addiction/substance-abuse#2>*

Luther Rice recommends that any student or employee seek immediate help regarding drug and/or alcohol abuse. Below is a list of treatment facilities for anyone struggling with drug use/alcohol abuse.

- Penfield Addiction Ministries  
1061 Mercer Circle  
Union Point, GA 30669  
(706) 453-7929
- No Longer Bound  
2725 Pine Grove Road

Cumming, GA 30041  
(770) 886-7873

- Alcoholics Anonymous  
270 Peachtree Street #1060  
Atlanta, GA 30303  
(404) 525-3178
- Ridgeview Institute  
3995 South Cobb Drive  
Smyrna, Georgia 30080  
(844) 350-8800
- Peachford Hospital  
2151 Peachford Road  
Atlanta, Georgia 30338  
(770) 455-3200

*Luther Rice is neither associated with nor does it endorse any of these facilities/programs.*

- Please see the [Luther Rice College & Seminary Student Handbook](#) for information pertaining to drug and alcohol abuse.

#### 7. Drug-Related Penalties

- The chart below illustrates the period of ineligibility for financial aid funds, depending on whether the conviction was for sale or possession and whether the student had previous offenses. A conviction for sale of drugs includes convictions for conspiring to sell drugs.

	Possession of Illegal Drugs	Sale of Illegal Drugs
1 <sup>st</sup> Offense	1 year from date of conviction	2 years from date of conviction
2 <sup>nd</sup> Offense	2 years from date of conviction	Indefinite period
3+ Offenses	Indefinite period	

#### 8. Completion/Graduation Rates and Retention Rates

- The current graduation and retention rates for Luther Rice undergraduate students can be obtained through the National Center for Education Statistics or College Navigator at <http://nces.ed.gov/collegenavigator/>. The site also has more information regarding Luther Rice (including student demographics, diversity, etc.).

#### 9. Job Placement and Post-Graduate Study

- Based upon surveys of 2018 graduates, 53% of the respondents stated that they have a job that is somehow related to their degree.
- Based upon an alumni survey of those students who received their Bachelor of Arts degrees from Luther Rice in 2007, 2012, and 2016, 23% of the respondents attended an institution of

higher learning after earning their undergraduate degree from Luther Rice. Half of those respondents who listed the institution attended a school of a religious nature.

#### **10. Institutional Security Policies and Crime Statistics**

- In accordance with the Campus Security Act (CLERY), Luther Rice publishes an [Annual Campus Security Report](#). This report, outlining Luther Rice's security policies and crime statistics, is made available on Luther Rice's [Campus Safety page](#). The Luther Rice main campus security report is available in hardcopy format upon electronic request to [StudentServices@LutherRice.edu](mailto:StudentServices@LutherRice.edu).

#### **11. Emergency Notification Plan**

- In the event of an emergency, it is important that the campus community, along with surrounding areas, be notified of the situation. Luther Rice will, without delay, determine the content of a notification and initiate a notification system to the community apprising them of the emergency. This Emergency Notification Plan is publicized to on-campus and online students via the Consumer Disclosure email. The specifics of the plan are made available in the Luther Rice Annual Campus Security Report and Emergency Operations Policy and Safety Plan. Both of these documents can be accessed at the [Campus Safety page](#).

#### **12. Enrollment/Class Schedule/Textbooks**

- Access to the Luther Rice class schedule, class information, enrollment and required textbooks is made available on the Luther Rice website. [Open link here](#) to access the Luther Rice course schedule planner. Visit [My Campus](#) for class information and registration. [Open link here](#) for all pertinent information regarding required textbooks.
- A financial aid recipient (federal or institutional aid) is eligible to receive a book voucher to use at Luther Rice's book service company, Akademos, before classes begin as long as the student's financial aid has been packaged and accepted and excess aid funds are scheduled to arrive. View the [Financial Aid Calendar](#) for instructions detailing how to request a voucher.

#### **13. Net Price Calculator**

- The Net Price Calculator is a tool that students can use to estimate their "net price" to attend a particular college or university. [Open link here](#) for access to the Luther Rice Net Price Calculator.

#### **14. Student's Rights under the Family Education Rights and Privacy Act (FERPA)**

- FERPA affords students certain rights with respect to their education records. Information regarding FERPA can be accessed by [opening link here](#).

#### **15. Use of Copyrighted Works**

- [Click here](#) to view information pertaining to copyrighted works.

#### **16. Vaccinations**

- Luther Rice students are not required to have vaccinations.

*Luther Rice College & Seminary is an Equal Opportunity higher education institution open to any qualified individual without regard to race, religion, sex, age, color, national or ethnic origin, or disability. This non-discriminatory policy includes admission policies, scholarship and loan programs, and other institution administered programs, except where required by specific religious tenets held by the institution.*