

Return of Title IV Funds (R2T4)

If a financial aid recipient withdraws from all classes or is administratively withdrawn before the completion of a term, a Return of Title IV (R2T4) calculation is performed. Luther Rice uses a payment period in an R2T4 calculation and the withdrawal date used in the calculation is the date of the student's last academic attendance. The date that the school determined that the student withdrew may differ depending upon the withdrawal type (Official or Unofficial). Dates used in an R2T4 calculation may differ from withdrawal dates posted on Luther Rice records because an R2T4 calculation uses the last date of academic attendance whereas the institution may use an official or unofficial withdrawal date as the final grade date.

If a student withdraws and does not earn the funds that were already disbursed, Luther Rice returns the funds on the student's behalf for the appropriate governmental aid program. The order of funds returned is unsubsidized loans, subsidized loans, Pell Grant, FSEOG. Luther Rice applies the balance of the returned aid onto the student's account and uses any refunded tuition on the student's account to pay toward a balance due. The student may view his account and any corresponding balance/credit online. The Financial Aid Office emails Exit Counseling to the student's personal email address.

Title IV Funds Earned

To determine the percentage of Title IV financial aid earned for the payment period, the number of days attended is divided by the total days in the payment period or term. (Any break of five days or more is not counted as part of the days in the term).

A full-term student has earned 100% of the Title IV financial aid disbursed if the student attended greater than 60% of the payment period or term.

Effective July 1, 2021, if a student's enrollment includes a mini-term class, the student is not considered withdrawn for R2T4 purposes:

- If the student completes 49% or more of the number of days in the payment period of the mini-term class, OR
- If the student provides a written confirmation at the time of withdrawal of the full-term class, that the student will attend a mini-term class that begins later in the same term.

Official Withdrawal

If a student officially withdraws from all of his courses, the date the school determined that the student withdrew is the date the student officially dropped the course or 14 days following his last day of academic activity, whichever occurs first.

Unofficial Withdrawal

If a student does not officially withdraw from his courses but ceases attendance, he is

administratively withdrawn per the Luther Rice Class Attendance policy (see the Class Attendance policy of the Academics section of the Luther Rice catalog). The withdrawal date is the student's last date of academic attendance, but the date that the school determined that the student withdrew (for R2T4 purposes) is 14 days after the student's last academic attendance.

After the conclusion of a semester, the Financial Aid Office determines if any students failed to earn any passing grades for that term. If a student fails to earn any academic credit, the Financial Aid Office communicates with the V.P. for Academic Affairs to determine via attendance records:

1. If the student did not meet the course objectives, in which case the F or F's are earned, OR
2. If the student failed to complete the class due to an unofficial withdrawal, which would result in an R2T4.

If the F or F's are unearned and changed to withdrawals, the Financial Aid Office also updates the student's enrollment level with the National Student Clearinghouse.