

IMPORTANT GRADUATION INFORMATION

Graduation attendance is not mandatory, but it is strongly encouraged. If you plan to attend the Friday Evening Graduation Commencement Ceremony and/or the Thursday Night Graduation Banquet, the information below is very important.

FRIDAY EVENING GRADUATION COMMENCEMENT CEREMONY

The 2020 Graduation Commencement Ceremony for Luther Rice College and Seminary will be held on Friday, May 15, 2020 at 5:00 PM at First Baptist Church of Conyers, GA.

The Graduation Commencement Ceremony will be a ticketed event. **Each graduate will receive a maximum of 4 tickets.** If you are planning to attend Graduation, you must mark “YES” on the online application and choose the number of tickets that you want. **Graduates do not need a ticket.**

For example, if you are attending and coming alone, you would put 0 tickets. If you only have 1 person coming with you, you would put 1 ticket, etc. The maximum is 4.

After the graduation applications are received, we will assess how many people are attending and how many tickets have been requested. **At that time (March 2020), if we see that we have more space available, we will inform the graduates that more tickets are available.** They will be distributed on a first come, first served basis. No extra tickets over 4 can be given before that time.

Note: A nursery will be provided at Graduation for children ages 5 and under. Reservations **MUST** be made for the nursery. A reservation form will be sent in in the Graduation Information Packet that will be mailed out in March 2020. **Any child who is not staying in the nursery will need to have a ticket for the Graduation Commencement Ceremony.**

THURSDAY NIGHT GRADUATION BANQUET

The 2020 Graduation Banquet will be held on Thursday, May 14, 2020 at First Baptist Church of Snellville, GA. The doors will open at 6:15 PM.

The Graduation banquet is a ticketed event. Each graduate will receive 1 complimentary ticket for themselves, but you must indicate that you will attend on the online application. Tickets for guests are \$25.00. If you are planning to attend the Graduation Banquet, you must complete the information on the online application.

The deadline for ordering banquet tickets is Monday, April 13, 2020 at 4:00 PM. There can be no changes in your banquet tickets after the deadline. The caterer must have a final count to plan accordingly. **Unused tickets cannot be refunded once purchased.**

The maximum number of tickets that can be ordered is 10. After the graduation applications are received, we will assess how many people are attending and how many tickets have been requested. At that time (March 2020), if we see that we have more space available, we will inform the graduates that more tickets are available. They will be distributed on a first come, first served basis. No extra tickets over 10 can be given before that time.

LUTHER RICE COLLEGE & SEMINARY

2020 GRADUATION INFORMATION

PLEASE READ ALL INFORMATION THOROUGHLY.

Please complete the online application for graduation **only if you have completed all required course work for your degree program or if you will complete all requirements by or during the 2020 spring semester**. Please refer to your status sheet to review your coursework status.

The **2020 Graduation Application** is available on **MyCampus**. Click on the “Academics” section and then the “Graduation Management” link. Fill out the required information on the application.

We have developed a function on **MyCampus** that will allow you to electronically track your graduation application process. After successfully completing your online Graduation application, Log into **MyCampus**. Click again on the “Academics” section, then the “Graduation Management” link you used to apply. On this page, you can see what steps in the application process have been completed. You may email us at Registrar@LutherRice.edu or call 770-484-1204 ext. 5753 to speak with the Registrar’s Office. Email is the preferred method of contact. Please check the website before contacting Luther Rice.

Students are strongly encouraged to attend. Students that are not attending the commencement ceremony are still required to pay the graduation fee. Diplomas, cap, and gowns will be mailed to U.S. addresses 4-6 weeks after the commencement ceremony.
Only diplomas will be mailed to international addresses.

Graduation Application Deadline	NOVEMBER 4, 2019 at 4:00 PM
Late Graduation Application Deadline	FEBRUARY 7, 2020 at 4:00 PM

No applications can be accepted after February 7, 2020 at 4:00 PM ET

Disclaimer: All fees for graduation are non-refundable.

All applicants will receive more information on specific times and locations in a **Graduation Information Packet that will be mailed out in March 2020.**

2020 GRADUATION INFORMATION

You are responsible for the information in this packet so please read all pages very carefully.

Date	Description	Time
Friday, November 4, 2019	Graduation Application Deadline	4:00 PM
Monday, February 7, 2020	*Late Graduation Application Deadline	4:00 PM
Monday, April 13, 2020	Deadline for ordering Banquet Tickets	4:00 PM
Monday, April 20, 2020	Graduation and Banquet Tickets Mailed	
Thursday, May 14, 2020	Graduation Banquet	6:15 PM
Friday, May 15, 2020	Graduation Photographs	12:00 Noon
Friday, May 15, 2020	Graduation Rehearsal	2:00 PM
Friday, May 15, 2020	Graduation Commencement Ceremony	5:00 PM

***\$100.00 Late fee *must* be included.**

Graduation Application Fee: This is the fee used to satisfy obligations related to graduation. Deadlines will be strictly enforced and late fees will apply without exceptions. **Applications cannot be accepted without submission of the appropriate fee** (see page 3 for a list of fees).

Application Deadline: November 4, 2019. A \$100 late fee will be charged for all applications received after this date through February 7, 2020. After February 7, 2020, no applications will be accepted.

2020 FINANCIAL INFORMATION

Graduation fees must be submitted with the application no later than November 4, 2019. A late fee will apply to all applications received November 4, 2019 – February 7, 2020. **No applications can be accepted after February 7, 2020.**

You may pay by cash, check, or credit card (Visa, Master Card, American Express or Discover). The fees are non-refundable if for some reason you are unable to graduate.

Your student account must be paid in full before you will be permitted to graduate. Go to the **MyCampus** and login to check your balance and make any necessary payments to your student account. *Payments made immediately prior to graduation must be cash or credit card only.*

If you received any student loans during your studies at Luther Rice, you must complete the Exit Counseling Interview in order to receive graduation clearance from the Financial Aid Office. Please visit www.studentloans.gov to complete the Exit Counseling.

Graduation Fees:

Degree	Fee
Bachelor	\$175.00
Masters	\$215.00
Doctoral	\$245.00